



COMMIT. CONNECT. CREATE.

Ribbon Cutting Request

Business Name _____
Business Address _____
City _____
Address: Public Private
Owners/Managers _____
Website/Facebook/Twitter _____

Yes! I want to schedule a...

- Grand Opening Ribbon Cutting
- Open House with Ribbon Cutting
- Ribbon Cutting

Possible Date/Time:

First Choice _____

Second Choice _____

Name _____

Phone _____

Email _____

Please email form to ddeweese@claychamber.com
or fax to the Chamber at (904)-264-0070.

For questions, call Dana at (904)-264-2651 ext. 201

Ribbon Cutting Info

Ribbon cuttings should be scheduled at least **two weeks in advance**. Complete this form and provide **two date** and **time** preferences for your ribbon cutting. Ribbon cuttings take place on business days, **Monday through Thursday from 9 a.m. to 4 p.m. and Friday 10 a.m. to 3 p.m.**

Once your request is received, we will coordinate with you on your date selection and pertinent details to help make your ceremony as memorable as possible.

At a minimum, you should expect one Chamber representative. We offer many other ways to assist you in getting the word out. We encourage you to also share your good news by inviting your community at-large, posting event information via social media, etc.

Coverage is not available for weekend events. We try to be mindful of scheduling demands on our volunteers. If your event must be held on the weekend, please let us know so we can discuss other options.